



The Canadian Coalition
for Green Health Care

Coalition canadienne pour
un système de santé écologie

JOB POSTING – Program Manager – Single Use Plastic Reduction

Position: Project Manager

Type: Full-time employment position (35 hours per week)

Annual Salary: Starting Salary \$70,000, with 3% increase each fiscal year

Organisation: Canadian Coalition for Green Health Care ('The Coalition')

Location: This is a virtual work opportunity, with time spent at Hamilton Health Sciences in Hamilton, ON (up to 5 days per week during certain periods of the project)

Application deadline: Wednesday October 23, 2024

Position Start Date: Friday November 1, 2024

Position End Date: March 31, 2027

Organisation Overview:

The Coalition is Canada's premier green health care resource network; a national voice and catalyst for environmental change. The Coalition supports the Canadian health care sector to integrate environmentally responsible practices into the delivery of health care. Our areas of focus include the Circular Economy, climate change resilience and mitigation, energy efficiency and conservation, waste reduction, safer chemicals, environmentally preferable purchasing, low carbon transportation, healthy and sustainable food, and green leadership. www.greenhealthcare.ca

Position Overview:

The Project Manager will collaborate with The Coalition team members to manage the delivery of a thirty (30) month project aiming to reduce single use plastic (SUP) within Canadian healthcare facilities as well as provide and advise on reduction, reuse, recycling, and storage options based on needs.

Under the guidance of the Executive Director and Project Advisor, the successful candidate will work closely with healthcare facilities to determine their unique needs and capacity for solutions, leading to altered procurement practices, onsite SUP reduction, educated and engaged staff and solidified plans that will ensure the long-term success of the project, as well as a national reach.

Key Job Responsibilities:

- Effectively engage with staff and leadership within various health care settings to lead project ensuring implementation objectives, tasks and activities are completed on-time, on budget and are of the highest quality.
- Conduct data analysis and benchmarking to identify strategies and best practices for plastics reduction and reuse to support evidence-based decision making for pilot as well as nationally.
- Provide expertise to support capacity building of Health Care Workforce through developing reusable product and SUP training, activities and materials to educate staff on the environmental and health impacts of plastics.
- Identify key leadership and governance supports and structures needed to implement successful SUP reduction and reuse efforts and report findings.
- Create maintenance and evaluation protocols for plastics reduction and reuse implementation initiatives to ensure long term success.



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- Develop website for knowledge translation materials and activities, including case studies, fact sheets, infographics, data visualization tools, conference materials, short videos, webinars, and articles related to implementing plastics reduction and reuse in hospitals.
- Execute national collaborative outreach plan to attract new participants and promote active involvement through social media marketing, presenting at conferences, webinars, facilitating meetings etc. to allow for customizing and implementing plastics and reuse initiatives in their hospitals.

To qualify for this job applicants MUST:

- a. Possess a relevant degree such as project management, business, education, nursing, global health, life sciences, environmental degrees;
- b. Be able to work on-site in Hamilton Ontario up to 5 days per week during certain periods
- c. Proven project management skills;
- d. Be a Canadian citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act and;
- e. Be legally entitled to work according to the relevant provincial/territorial legislation and regulations.

Applicants Should:

- Have knowledge of the health care system (preferred but not required);
- Have experience working in a multi-site institutional setting
- Have an interest in/knowledge of environment sustainability issues in health care;
- Proven track record of successfully managing projects on time, on budget with high quality results;
- Exceptional time management and prioritization skills;
- Strong attention to detail with a high level of quality, consistency, and analytics;
- Have excellent written and oral proficiency in English;
- Be highly proficient with Google Drive applications and Microsoft Office programs, excel in particular;
- Be comfortable and confident communicating with health care leaders and professionals;
- Be able to work well independently and within a virtual team;
- Have access to a home office or other work station with a computer and reliable phone and Wi-Fi connection.
- Bilingualism (EN/FR) is preferred but not required.

How to Apply:

Please send resume and cover letter as one PDF document to Jill Girard at jill@greenhealthcare.ca

Subject line: *Job Application – Project Manager – Single Use Plastic Reduction*

The Canadian Coalition for Green Health Care is an equality opportunity employer. Aboriginal applicants, applicants with disabilities, members of visible minorities and students are encouraged to apply.

We thank all applicants for their interest but will only be able to respond to those who are invited for an interview.