

Draft Letter to Suppliers for Hospitals

To: Name of Supplier

Date:

Subject: Green Procurement Policy

Dear [Name of Supplier],

The [Name of Hospital] is committed to providing quality care while minimizing the environmental impact of operations, and we are seeking your commitment to work with us in achieving our goal. On [date], [Name of Hospital] approved our sustainable procurement policy (attachment/appendix).

At [Name of Hospital], we are aiming to reduce our environmental impacts and avoid, minimize, or at least mitigate health and environmental risks associated with products and services. We are therefore looking to build a relationship based upon mutual understanding of the financial, environmental and social benefits of sound purchasing practices. We will consider environmental impacts and sustainability when selecting products, in order to minimize impacts of health care, to promote environmentally responsible manufacturing and distribution, and to provide leadership in environmental sustainability for the health of our children, and our greater community.

Attached to this letter is a set of items that we ask you please to address regarding your enterprise, and for each product offered for sale. We are open to discussing your questions, concerns and ideas on engaging in more sustainable operations. We would also welcome a brief summary of your organization's actions towards sustainable practices and products, and/or how your product under consideration for this RFP can benefit our sustainability improvement initiatives.

As we provide health care, we understand the direct links between health care, the environment and human health, and as we "green" our operations, we look forward to working with vendors and organizations that share these values. If you want to learn more about committing to sustainable health care, please visit the Canadian Coalition for Green Healthcare (CCGHC) website at www.greenhealthcare.ca.

With thanks and best regards,
[Your Name]

This letter was created in partnership between the Children's Hospital of Eastern Ontario (CHEO) and the Canadian Coalition for Green Health Care in 2016.